

## REQUEST FOR PROPOSALS FOR PEST CONTROL SERVICES

The Saratoga Springs Housing Authority is now receiving proposals from Pest Control Professionals for the preventative and active treatment of pests for its sites. Proposal must be returned no later than Friday April 19, 2019 @12:00 P.M.

### SCOPE OF WORK

Stonequist Apartments – 108 Studio Apartments, 68 1BR Apartments

1. Contractor to perform inspections for bed bugs and other pests at the Stonequist Apartment building on the following bi-weekly schedule:  
  
Floors 9,8,7  
Floors 6,5  
Floors 4,3,2  
Floors 1, Ground and common areas.
2. Contractor must provide treatment to eliminate any discovered pests and provide preventative treatment to apartments above, below and on either side (if bedbugs or cockroaches are identified) of effected apartments.
3. Contractor to provide prep sheets to residents whenever an intrusion is identified and prep work must be done prior to treatment.
4. Contractor to coordinate visits with designated SSHA staff person.
5. Contractor work to be guaranteed to eliminate identified pest problem.

ALL in accordance therewith for the LUMP SUM of (for the term of the contract)

\$\_\_\_\_\_dollars.

Jefferson/Vanderbilt Terrace Apartments – 163 Apartments

**Jefferson Terrace. Specifics**

8 one-bedroom units  
43 two-bedroom units  
20 three-bedroom units  
4 four-bedroom units

**Vanderbilt Terrace Specifics.**

20 two-bedroom units  
36 three-bedroom units  
2 two-bedroom units

No monthly inspections. Treatment on "as needed" basis

Treatment Rate for 1BR \$ \_\_\_\_\_ dollars  
2BR\$ \_\_\_\_\_ dollars  
3BR\$ \_\_\_\_\_ dollars  
4BR\$ \_\_\_\_\_ dollars

ADDITIONAL SERVICES

Hourly Rate for Treatment of miscellaneous pest calls (ie: bees, mice, bats).

\$ \_\_\_\_\_ dollars per hour/ OT Rate \$ \_\_\_\_\_

The Contract shall be awarded to the lowest acceptable responsible bidder complying with the provisions of the Contract Document. The SSHA, however, reserves the right to reject any or all Proposals, or any portion of the Proposals or to waive any information in the Proposals, or to award the Contract to other than the low bidder.

Pursuant to and in compliance with this Invitation for Bids, the instruction to Bidders, and other related documents, the undersigned having familiarized him/herself with said documents and with local conditions affecting the cost of the work, hereby proposes to furnish all labor, materials, supplies, appliances, devices, equipment, services, and all other related items of work required for completion of the Contract for project titled: Pest Control Professional Services

- 6. INSPECTION/TREATMENT TIME. All inspections and scheduled treatments must take place between 9:00am and 2:00PM during regular business days.
  - a. INSURANCE. The Contractor shall not commence work under this contract until the Contractor has obtained and paid for all insurance required under this clause, until the policies of insurance have been approved by the SSHA as to financial responsibility of the insurer, the amount, coverage, and form of policy, and until receipts evidencing complete payment of premiums are delivered to the SSHA. The Contractor has a deadline of ten (10) days from the issuance of the Letter of Intent to enter into the Contract to meet the obligations of this clause. If, with or without the consent or permission of the SSHA, the Contractor commences and performs

any work under this Contract before the insurance coverage obligations set forth in this clause are fully satisfied and complied with, the SSHA waives none of its rights to such insurance coverage.

- i. Before commencing work, the Contractor shall furnish the SSHA with Certificates of Insurance showing that the following minimum insurance coverages are in force and will insure all operation under the Contract.
  - i. New York State Worker's Compensation and Disability Benefits covering the Contractor's employee as required by law.
  - ii. Comprehensive General Liabilities/Broad Form with a combined single limit of not less than \$1,000,000 per occurrence to protect the Contractor against claims for bodily injury and property damage.
- ii. The SSHA shall be added as an additional insured to the Contractor's insurance policies described in (a (2) insurance carried by the SSHA with respect to claims arising out of or resulting from any negligent act by the Contractor, its employees or agents, and the Contractor shall furnish to the SSHA the written consent of the insurer to the primacy of those policies.
- iii. All insurance shall be carried with insurance companies that are financially secure and admitted to do business in the State of New York. If any such insurance is due to expire during the term of the Contract, the Contractor shall not permit coverage to lapse and shall furnish evidence of coverage to the SSHA.
- iv. All Certificates of Insurance, as evidence of coverage, shall provide that no coverage may be canceled or allowed to lapse without renewal by the insurance company until at least thirty (30) days prior written notice has been given to the SSHA.
- v. The Contractor agrees to indemnify and hold harmless the SSHA, its officers, agents and employees, from and against all claims, damages losses, and expenses for bodily injury, illness or death, property damage, or breach of contract including loss or use, caused in whole or in part by the

Contractor's negligent or purposeful act or omission or that of anyone employed by the Contractor or for whose acts the Contractor may be liable. Expenses subject to indemnification shall include reasonable attorneys' fees in case it shall be necessary to file or defend the work by the contractor herein and for which the SSHA is entitled to indemnification from the Contractor under this clause.

- b. PERMITS. The contractor is required to obtain and pay for all fees, permits or licenses required (by any government subdivision or agency, or any pertinent regulating body or authority) in the execution of the contact work; and shall include these costs in the submitted bid.
7. Duration of Contract: The contract will be effective from 5/01/2019 until 3/31/2020. The contract may be renewed for up to three (3) additional years with consent of both parties.